

APPLYING TO COLLEGE | A STEP-BY-STEP GUIDE

COLLEGE

Before you begin you will need your Ontario Education Number. Please refer to one of your report cards or get the number from the Guidance Office.

1. Go to ontariocolleges.ca and click APPLY
2. Create an account with a username, password and valid email address. You must activate your account by clicking a link in an email that they send to you.
3. On your Applicant Dashboard, you must complete all sections of your profile before you begin applying to programs.
4. OEN number: _____

APPLICATION STEPS

My Profile Information	Complete all sections of the Profile section, even if they do not apply to you. A check mark will appear beside each completed section.
My Applications	Record your Account number for future reference. Click the Add a Program button to get started. You may apply to a maximum of FIVE program choices with no more than THREE at any one college. You cannot create additional accounts to apply to more programs. Record your application number and received date.
Program Choices	Enter the code or title of the program you wish to search for. If you don't know the exact program title, enter a word that you believe is part of the title. Select the college you wish to apply to or search all colleges. Make sure you select the correct Program Delivery, Start Date and Campus.
Rank Program Choices	Order your program choices and colleges in order of preference.
Online Payment	Once program choices are added, the application status will be Unpaid. After the application processing fee is received, the status is updated to Paid and your application information is forwarded to your college choice(s).

Make sure that you have a valid **VISA, MasterCard, or American Express credit card**. Online banking (Canadian banks and credit unions only) are also accepted. The application cost is **\$95 for 5** program choices, with **no more than 3 at any one college**. All fees are *non-refundable*.

Please see your Guidance Counsellor if you need assistance or you have any questions. PLEASE NOTE: Go to <https://www.ontariocolleges.ca/en/faq> for a list of frequently asked questions.

Get on Google Classroom Code: **72rtrwv**

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APPLICATION TIMELINE~COLLEGE

Early October 2019	Access to the online college application becomes available for programs beginning in the following academic year. Applicants are encouraged to apply well before February 1st.
February 1 2020	Equal Consideration Date. Apply on or before this date to receive equal consideration for admission to programs starting in Sept. After this date, colleges consider applicants on a first-come, first served basis until programs are full. *For highly competitive programs, applications must be received by this date in order to be considered. As these programs receive a high volume of applicants, all seats may be filled by Feb.1*
February 1, 2020	Earliest Offer Date. Colleges may begin to send offers of admission. Offers will continue to be issued until programs are filled or wait-lists are established
February 2020	Semester 1 Final grades are submitted to OCAS by the Guidance Office *Keep us informed of courses you take outside of HTCHS so that we can inform OCAS*
April 2020	Semester 2 Midterm grades are forwarded electronically to OCAS by the Guidance Office *Keep us informed of courses you take outside of St. T's so that we can inform OCAS*
May 1, 2020	Respond to offers of admission by May 1, 2020 *If you have an IEP, contact the college where you have accepted an offer to ensure support* Mrs. Laurin will provide you with your most up to date IEP for the college you will attend.
June 2020	Colleges may require a financial commitment by June 1, 2020 to secure your spot in your program. Each college sets its own tuition deposit amount and payment deadline. This info will be communicated to you by the college.
June 2020	To ensure the OSAP funding is received at the start of your study period, students must apply by June 30 . An OSAP application is academic year specific (i.e. 2020-2021).
July 2020	Semester 2 Final grades are forwarded electronically to OCAS by the Guidance Office

USEFUL RESEARCH LINKS

Ontario College Guide: www.ocas.on.ca

Guide to Ontario colleges for applicants

Canadian Campus Virtual tours: www.CampusTour.ca

Online Workshops: www.gotocollege.ca

Students who are enrolled in Specialist High Skills Major (SHSM) or Ontario Youth Apprenticeship Program (OYAP)

OSAP: <http://osap.gov.on.ca>

Ontario Student Assistance Program for financial support

Scholarship Information: www.studentawards.com

www.canlearn.ca

<https://www.scholarshipscanada.com/>