

APPLYING TO UNIVERSITY | A STEP-BY-STEP GUIDE

UNIVERSITY

Before you begin, you will need the letter mailed to your home by OUAC that contains your **Confidential Access Codes. (PINS)**

1. Go to www.ouac.on.ca and click the box **UNDERGRAD (101)**.
2. Create an **OUAC Profile**. You will create your own username and password. Your password must be at least 7 characters and must include an uppercase letter, a lowercase letter, a number, and a symbol. You will also need to provide a valid email address. Click, **CREATE YOUR OUAC PROFILE**.
3. **After you create your profile, log in using the information: SCHOOL #: 852775 STUDENT #: _____ PIN: _____**
This information will only be required the first time you log in, thereafter; you will log in using the username and password created for your OUAC Profile.

Helpful tips:

- Use the "Application Links" menu (on the left) to work through all 9 sections of the application.
- You can complete the application in any order.
- Click "Review and Submit" at any time to review your information.
- Before you submit your application, you can log out and return to it at any time to review and/or change information.
- After 20 minutes of inactivity, you will automatically be logged out of your application. Your changes will not be saved.

APPLICATION STEPS

Personal Information	Complete your personal information and confirm it is correct.
Contact Information	Confirm your email address. Provide both a mailing address and at least one phone number.
Academic Background	If applicable, enter any high school(s) you attended outside of Ontario.
Browse Programs	Use the fasttrack option if you know exactly which program codes you wish to add to your application, otherwise search programs by university or geographic area. Save the program(s) you wish to add.
Program Choices	Review your chosen programs. Programs can be deleted or changed anytime during the application process. You could also add programs by clicking ADD PROGRAM. When you have added all your programs, order them based on preference (e.g. 1 = first choice). Save your program order.
Current High School Information and Grades	Review your academic information. Report any errors to your Guidance Counsellor immediately.
Review and Submit	Review your application carefully. Correct any errors or warnings by returning to the appropriate section of the application. Proceed to payment and follow the instructions. Once you have submitted your application, you will receive an OUAC Reference Number. Applications will not be forwarded to the universities until OUAC receives full payment. Print a copy of your application for your records. Record your OUAC Reference#

You will need to have a valid **VISA, MasterCard, or American Express credit card**. **Online banking** is also accepted. The application cost is **\$150 for 3 university programs** and **each** additional program choice will cost **\$50**. All fees are **non-refundable**.

The OUAC also assists Ontario students who wish to apply to **Out-Of Province Universities**. You can authorize the universities to request their academic information from OUAC. You must include your 11-digit Reference Number on the application form.

Please see your Guidance Counsellor if you need assistance or you have any questions. PLEASE NOTE: Detailed video tutorials can be accessed and viewed at:
<https://guidance.ouac.on.ca/student-resources/tutorials/apply-university-using-101-application/>
(Apply Online, Review and Change Your Online Application, Responding to Offers of Admission)

Get on Google Classroom for all up to date information. Classroom Code: **72rtrwv**

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APPLICATION TIMELINE~UNIVERSITY

October 2020	Receive PIN Access Letter from Guidance. Start your application. Acknowledgement letters from the universities will be mailed within two weeks of submitting the application.
JANUARY 15, 2021	DEADLINE FOR STUDENTS TO SUBMIT APPLICATIONS ONLINE TO OUAC BY 11:59 P.M.
February 2021	Marks forwarded electronically to OUAC by the Guidance Office. Please review your grades. *Keep us informed of courses you take outside of St. T's so that we can inform OUAC*
April 2021	Marks forwarded electronically to OUAC by the Guidance Office *Keep us informed of courses you take outside of St. T's so that we can inform OUAC*
May 27, 2021	Latest date by which all students can expect a response from an Ontario university.
June 1, 2021	Earliest date that a university can require a response to an offer and any kind of financial commitment.
June 2021	If you have not already, respond to an offer, scholarship offers, and complete residency forms if necessary. Remit your deposit to hold your acceptance. *If you have an IEP, contact the college where you have accepted an offer to ensure support* Mrs. Laurin will provide you with your most up to date IEP for the college you will attend.
June 2021	To ensure the OSAP funding is received at the start of your study period, students must apply by June 30 . An OSAP application is academic year specific (i.e. 2021-2022).
July 6, 2021	Final marks forwarded electronically to OUAC by the Guidance Office

USEFUL RESEARCH LINKS

OUInfo

<http://www.ontariouniversitiesinfo.ca/>

Your research starts here. It provides information about university programs, admission requirements and more.

OUAC-links to Ontario Universities

<https://www.ontariouniversitiesinfo.ca/universities/contacts>

List and Links to all CANADIAN Universities

<https://www.univcan.ca/>

Transferring between College & University

https://www.ontransfer.ca/index_en.php

Campus Access

<http://www.campusaccess.com/>

A comprehensive resource and information guide for current/prospective university and college students

Canadian Campus Virtual tours:

www.CampusTour.ca

OSAP:

<http://osap.gov.on.ca>

Ontario Student Assistance Program for financial support

Scholarship Information:

www.studentawards.com

www.canlearn.ca

<https://www.scholarshipscanada.com>

<https://scholartree.ca/>